

**Bangladesh Institute of Research & Training on Applied Nutrition (BIRTAN)**

Sech Bhaban (3rd Floor), 22, Manik Mia Avenue, Sher-e-Bangla Nagar, Dhaka-12017.

**Annual Procurement Plan (2020-21) for Goods & Services (Revenue Budget)**

No: 12.09.0000.002.43.001.19-2020

Ministry/Division : Ministry of Agriculture  
 Agency : Bangladesh Institute of Research & Training on Applied Nutrition (BIRTAN)  
 Head of Procuring Entity : Executive Director, BIRTAN

Date: 22.09.2020

Package No	Description of Procurement package	Unit	Quantity	Procurement Method & Type	Package Type	Contract Approving Authority	Source of Funds	Estd.Cost in Lakh (TK.)	Time Code for process	Advertise Prequal (If applicable)	Initiate/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
<b>GOODS PROCUREMENT :</b>																		
GR-01	Equipment for Microbiology Laboratory	No.	1	OTM (NCT)	eGP	ED	GoB	200.00	Planned Dates	N/A	27-Sep-20	11-Oct-20	25-Oct-20	8-Nov-20	15-Nov-20	13-Dec-20		3-Mar-21
									Planned Days			14 Days	14 Days	14 Days	7 Days	28 Days	77 Days	80 Days
									Actual Date									
GR-02	Electric Equipments (Air Conditioner)	No.	8	OTM (NCT)	eGP	ED	GoB	17.00	Planned Dates	N/A	31-Dec-20	21-Jan-21	1-Feb-21	15-Feb-21	22-Feb-21	4-Mar-21		4-May-21
									Planned Days			21 Days	11 Days	14 Days	7 Days	10 Days	63 Days	61 Days
									Actual Date									
GR-03	Electric Equipments (CC Camera)	No.	150	OTM (NCT)	eGP	ED	GoB	18.00	Planned Dates	N/A	31-Dec-20	21-Jan-21	1-Feb-21	15-Feb-21	22-Feb-21	4-Mar-21		4-May-21
									Planned Days			21 Days	11 Days	14 Days	7 Days	10 Days	63 Days	61 Days
									Actual Date									
GR-04	Furniture	No.	7	RFQ	Manual	ED	GoB	3.00	Planned Dates	N/A	27-Sep-20	7-Oct-20	7-Oct-20	7-Oct-20	7-Oct-20	7-Oct-20		15-Oct-20
									Planned Days			10 Days	0 Days	0 Days	0 Days	0 Days	10 Days	8 Days
									Actual Date									
GR-05	ICT Equipments (Networking)	No.	56	OTM (NCT)	eGP	ED	GoB	27.00	Planned Dates	N/A	15-Oct-20	5-Nov-20	16-Nov-20	30-Nov-20	7-Dec-20	12-Dec-20		11-Feb-21
									Planned Days			21 Days	11 Days	14 Days	7 Days	5 Days	58 Days	61 Days
									Actual Date									
GR-06	ICT Equipment (Software Purchase)	No.	1	RFQ	Manual	ED	GoB	3.00	Planned Dates	N/A	27-Sep-20	7-Oct-20	7-Oct-20	7-Oct-20	7-Oct-20	7-Oct-20		15-Oct-20
									Planned Days			10 Days	0 Days	0 Days	0 Days	0 Days	10 Days	8 Days
									Actual Date									
GR-07	Computer and Related Equipments	No.	67	OTM (NCT)	eGP	ED	GoB	35.00	Planned Dates	N/A	27-Sep-20	11-Oct-20	25-Oct-20	8-Nov-20	15-Nov-20	13-Dec-20		13-Mar-21
									Planned Days			14 Days	14 Days	14 Days	7 Days	28 Days	77 Days	30 Days
									Actual Date									
GR-08	Printing and Binding	No.	1400	RFQ	Manual	ED	GoB	3.00	Planned Dates	N/A	1-Feb-21	11-Feb-21	11-Feb-21	11-Feb-21	11-Feb-21	11-Feb-21		18-Feb-21
									Planned Days			10 Days	0 Days	0 Days	0 Days	0 Days	10 Days	07 Days
									Actual Date									
GR-09	Other Stationary	No.	5000	RFQ	Manual	ED	GoB	3.00	Planned Dates	N/A	1-Feb-21	11-Feb-21	11-Feb-21	11-Feb-21	11-Feb-21	11-Feb-21		18-Feb-21
									Planned Days			10 Days	0 Days	0 Days	0 Days	0 Days	10 Days	07 Days
									Actual Date									
GR-10	Publication	No.	4000	RFQ	Manual	ED	GoB	3.00	Planned Dates	N/A	27-Sep-20	7-Oct-20	7-Oct-20	14-Oct-20	15-Oct-20	15-Oct-20		22-Oct-20
									Planned Days			10 Days	0 Days	07 Days	1 Days	0 Days	18 Days	07 Days
									Actual Date									

*[Signature]*  
22/9/20

**Kazi Abul Kalam**  
(Joint Secretary)  
Director

Bangladesh Institute of Research and Training on Applied Nutrition (BIRTAN)  
Sech Bhaban, 22, Manik Mia Avenue, Dhaka

*[Signature]*  
22/9/20

**MD. HABIBUR RAHMAN KHAN**  
(Additional Secretary)  
Executive Director  
BIRTAN, Sech Bhaban, Dhaka-1207

**Bangladesh Institute of Research & Training on Applied Nutrition (BIRTAN)**

Sech Bhaban (3rd Floor), 22, Manik Mia Avenue, Sher-e-Bangla Nagar, Dhaka-12017.

**Annual Procurement Plan (2020-21) for Goods & Services (Revenue Budget)**

No: 12.09.0000.002.43.001.19-1183

Ministry/Division : Ministry of Agriculture  
 Agency : Bangladesh Institute of Research & Training on Applied Nutrition (BIRTAN)  
 Head of Procuring Entity : Executive Director, BIRTAN

Date: 22.09.2020

Package No	Description of Procurement package	Unit	Quantity	Procurement Method & Type	Package Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lakh (TK.)	Time Code for process	Advertise Prequal (If applicable)	Initiate/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
GR-11	Training Bags	No.	4000	DPM	Manual	ED	GoB	26.00	Planned Dates	N/A	16-Aug-20	6-Sep-20	17-Sep-20	1-Oct-20	8-Oct-20	18-Oct-20		18-Dec-20
									Planned Days			21 Days	11 Days	14 Days	7 Days	10 Days	63 Days	61 Days
									Actual Date									
GR-12	Equipment form Biochemistry Laboratory	No.	1	OTM (NCT)	eGP	ED	GoB	101.00	Planned Dates	N/A	27-Sep-20	11-Oct-20	25-Oct-20	8-Nov-20	15-Nov-20	13-Dec-20		3-Mar-21
									Planned Days			14 Days	14 Days	14 Days	7 Days	28 Days	77 Days	80 Days
									Actual Date									
GR-13	Pushti Plate	No.	3000	RFQ	Manual	ED	GoB	2.73	Planned Dates	N/A	12-Jul-20	19-Jul-20	19-Jul-20	19-Jul-20	19-Jul-20	19-Jul-20		29-Jul-20
									Planned Days			7 Days	0 Days	0 Days	0 Days	0 Days	7 Days	10 Days
									Actual Date		12-Jul-20	19-Jul-20	19-Jul-20	19-Jul-20	19-Jul-20			
GR-14	Utensils	No.	461	RFQ	Manual	ED	GoB	1.60	Planned Dates	N/A	16-Aug-20	24-Aug-20	24-Aug-20	24-Aug-20	24-Aug-20	24-Aug-20		2-Sep-20
									Planned Days			8 Days	0 Days	0 Days	0 Days	0 Days	8 Days	10 Days
									Actual Date		16-Aug-20	24-Aug-20	24-Aug-20	24-Aug-20	24-Aug-20	24-Aug-20		
GR-15	Curtain for Dormitory	Set	6	RFQ	Manual	ED	GoB	2.97	Planned Dates	N/A	26-Jul-20	4-Aug-20	4-Aug-20	4-Aug-20	4-Aug-20	4-Aug-20		13-Aug-20
									Planned Days			10 Days	0 Days	0 Days	0 Days	0 Days	10 Days	09 Days
									Actual Date		26-Jul-20	4-Aug-20	4-Aug-20	4-Aug-20	4-Aug-20	4-Aug-20		
GR-16	Leaflet	No.	100000	RFQ	Manual	ED	GoB	2.00	Planned Dates	N/A	16-Aug-20	24-Aug-20	24-Aug-20	24-Aug-20	24-Aug-20	24-Aug-20		13-Aug-20
									Planned Days			09 Days	0 Days	0 Days	0 Days	0 Days	09 Days	09 Days
									Actual Date									
TOTAL VALUE OF GOODS PROCUREMENT=								448.30										

SERVICE PROCUREMENT :																		
NSR-1	Outsourcing Service Purchase	No.	29	OTM (NCT)	Manual	ED	GoB	52.05	Planned Dates		15-Oct-20	29-Oct-20	12-Nov-20	26-Nov-20	3-Dec-20	31-Dec-20		31-Jan-21
									Planned Days			14 Days	14 Days	14 Days	7 Days	28 Days		31 Days
									Actual Date									
TOTAL VALUE OF Service PROCUREMENT=								52.05										

TOTAL VALUE OF PROCUREMENT= 500.35

22/9/20  
**Kazi Abul Kalam**  
 (Joint Secretary)  
 Director

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